

Please take this Letter of Intent as a fac-simile, put it on Your own headed paper and send it back to the attention of **by fax: and post the original to:**

Università degli Studi di Napoli "Parthenope"
facoltagiurisprudenza@uniparthenope.it
tufano@uniparthenope.it
Fax: +39 081 5474882

Letter of Intent

We intend to co-operate with Università degli Studi di Napoli "Parthenope"

Faculty _____

for the Lifelong Learning Programme for the academic years 2011/2012

We, the undersigned organization, hereby declare our intent to cooperate with Università **degli Studi di Napoli "Parthenope"** to promote placements for students in the framework of the **Lifelong Learning Programme**.

As a partner of the above-mentioned project, the undersigned institution will encourage and facilitate the mobility of university students through job training periods (placements) in enterprises.

As soon as possible, we intend to host the students as trainees for job training periods (placements) and arrange for the supervision of the participants.

Student trainees receive a Erasmus grant from their home University to cover the additional costs incurred in the placement, if any (travel, accommodation costs, insurance).

The placements will provide a structured job training, according to the objectives of the **Lifelong Learning Programme**.

We will engage ourselves to fulfil the responsibilities as stated in the enclosed Partnership Quality Commitment.

First name and Family name:

Position/Function in the Organization:

Name of Organization:

Address (street, town, postcode, country) :

Tel: _____ *Fax:* _____

E-mail: _____

Internet site: _____

Date : _____ *Signature:* _____

Stamp:

PARTNER DETAILS

Organization name :

Organization name in national language:

Organization type:

- Group or association of companies
- Employer organization
- Trade Union organization
- Joint body
- Training organization
- University Enterprise Training Partnership
- Regional consortium
- Sectoral organization

- Chamber of Commerce, Industry, Agriculture
- Professional organizations/federations/groupings
- Organization concerned with certification and recognition of qualifications
- Public authorities
- European organizations
- Research centres or institutes
- Other organizations (please specify) _____

Legal code : (e.g. Ltd., S.A., GmbH, etc.) _____

Economics Activity Code of Your Organization: _____

Organization size:

- small or very small (from 1 to 50 workers/employees)
- medium (from 51 to 250 workers/employees)
- large (from 251 or more)

Provide a short description of Your Organization:

Has the company hosted trainees under the LEONARDO DA VINCI/ERASMUS PLACEMENT programme

previously? Yes No

Tutoring

The Tutor Responsible for the Students in Your Organization will be Mr/Mrs/Dr:

E-mail of the tutor:

TRAINEE PROFILE

We are willing to host student of Faculty
 – Università degli Studi di Napoli “Parthenope” in the following
 fields of job training
 (please give a short description of the trainee’s activity/job):

The overall duration of the job training period will be of _____ months.

Study level: 1st cycle 2nd cycle third cycle

Subject Area code: _____ **Subarea code:** _____ **ISCED code:** _____

First name and Family name:

Position/Function in the Organization:

Signature:
